



Progress Report Form

To be completed by the postgraduate researcher prior to the supervision meeting.

Date of meeting:_____

Postgraduate Student's Name: _____

Lead Supervisor's Name:_____

Co-supervisor's Name: _____

Visual In Person ☐

Date of Last Meeting: _____

Summary of points of action from the last meeting and completion

[illegible]

Agenda: *Points of discussion/presentation/problems encountered/deviation from plan*

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Points of action for the next period: broadly covering plans

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Date of next meeting:

SECTION B

To be completed by the LEAD supervisor at the supervision meeting

- a) Topics covered in supervision meeting

- b) Your comments on postgraduate researcher's progresss in last supervision meeting:

- c) Comments on postgraduate researcher's performance in taught elements of the programme (to include in the discussion modules taken and marks achieved and how the remaining taught elements will be completed).

- d) Overall rating of postgraduate researcher's progress to-date (tick one)

Very satisfactory

Satisfactory

Giving cause for concern

If "Giving cause for concern" please state clearly the steps the postgraduate research should take to reach a level of satisfactory progress.